

### **Community Service Requirement Handout**

Community Service Requirements have been altered; please read the stipulations below to ensure knowledge of all alterations to the graduation requirement. The following information will serve as a tool to assist you in fulfilling the community service graduation requirements:

#### **High School**

**High School Mission:** Students take initiative to pursue planning their own community service activities. During their Sophomore and Junior years combined students must complete a 30-hour community service project. This can be a combination of several activities.

- Community Service will no longer be constituted as a part of Bible grade
- Community Service will be recorded on transcript as graduation requirement Completed, Incomplete, Exceeded requirement, etc.
- Mission's trips count for 16 hours each day of the trip. (training and fund raising may also count)
- A list of pre-approved services will be provided (please see attached for list of services). Any student wishing to complete a service not on the list must submit a pre-approval form before completing their service.
- Total community service hours required for graduation will be 60 for students attending VCHS from Freshmen to Seniors.

New incoming students whom need to fulfill the community service requirement for graduation must adhere to the following altered prerequisite:

- New Incoming sophomores to VCHS must complete a total of 45 hours of community service for graduation
- New Incoming juniors to VCHS must complete a total of 30 hours of community service for graduation
- New Incoming seniors to VCHS must complete a total of 15 hours of community service for graduation

#### **Community Service Honor for Excellence:**

The honor for excellence in community service is for High School students who have significantly contributed to the community/school/church through volunteering. All Valley Christian students may choose to earn the Honor for Excellence in Community Service, and all students who earn it will receive the following:

The Community Service Honor for Excellence will be awarded to students for their completion total of 200 hours of unpaid service (including the 60 hours required for graduation) throughout their four years of High School. If a student completes a total of 200 hours of community service during their Senior High School term they will receive the following recognition:

- A notation of the honor on their transcript
- A silver cord at graduation
- A special seal on their graduation diploma

If a student completes 150 hours of community service during their Senior High School term they will receive the following recognition:

- A silver cord at graduation
- A special seal on their graduation diploma

If a student completes 100 hours of community service during their Senior High School term they will receive the following recognition:

- A special seal on their graduation diploma

If a student comes to VCHS as a sophomore, junior or senior and has not attended VCHS for a full four years through graduation the requirements for the community service honor for excellence award are as follows:

- New Incoming sophomores to VCHS must complete a total of 150 hours of community service for graduation recognition
- New Incoming sophomores to VCHS must complete a total of 100 hours of community service for graduation recognition
- New Incoming sophomores to VCHS must complete a total of 50 hours of community service for graduation recognition

Again, the Community Service Honor for Excellence hours are not a graduation requirement. The excellence award is an additional honor that graduates can receive if the student chooses to go above and beyond the 60 hour graduation requirement.

When completing the Community Service Honor for Excellence award, at least 15 hours need to be earned in each category listed below:

#### Category A

Assisting or coaching any sport or athletic activity. Helping a teacher or office staff with any school-related project. All time must be spent outside of school hours (travel and hanging out time does not count).

#### Category B

Missions work or raising money for missions work. Hours spent planning the project will count.

#### Category C

Teaching Sunday School or assisting any local church ministry.

#### Category D

Tutoring or babysitting outside of school time without receiving any form of pay, which includes payment in way of product or service for the services rendered.

#### Category E

Any time spent after school or on weekends that is a missions related school organized activity. An example would be collecting candy and stuffing eggs for the School of Urban Missions.

#### Category F

Volunteering time at a non-profit secular charity after school or during the weekend and the list attached will give you all of the approved organizations.

Application and timesheets will be available in the school office, please contact Aaron McNeal (925) 560-6258 or Lori Umidon for further details.

Local Outreaches

[:: Chi Alpha Campus Ministries, Northern California >>](#)

Glen Davis: Campus Pastor at Stanford University 908 Middle Avenue Unit E Palo Alto, CA 94304

**P** [650] 380-0897

**E** [glen@glenandpaula.com](mailto:glen@glenandpaula.com)

[www.glenandpaula.com](http://www.glenandpaula.com)

How to get involved with this ministry:

- Attending prayer groups
- Attending meetings on the following campuses: Cal Berkeley, UC Davis, Cal State-Stanislaus, and Stanford University

[:: Children's Emergency Center Food Drive >>](#)

Team Leader: DJ McLeod

**P** [925] 600-0576

Our all-church food drive supports the local Children's Emergency Council, which is instrumental in feeding many families in need throughout the year. Bags will be distributed to the congregation late October and collected on the patio early November.

<http://www.dublinvcc.org/LandingPage/ValleyChristianCenter/REACHOUT/OutreachMissions/SuportaMissionary/tabid/357/Default.aspx>

[:: City Ministries International, San Francisco >>](#)

Bob Johnson

P.O. Box 882194

San Francisco, CA 94188

**P** [800] 891-7332

**E** [cmj@city-ministries.com](mailto:cmj@city-ministries.com)

[www.city-ministries.com](http://www.city-ministries.com)

How to get involved with this ministry:

- City Kidz on Saturdays
- Night Strike on Fridays
- Manna Truck
- Boot Camp
- J-zone
- VCC Chili Cook-Off Night

[:: Cleaning Closets for Jesus >>](#)

[Women's Ministry Service Project](#)

Team Leader: Mary Hootman

**P** [925] 829-7321

How to get involved with this ministry:

- Recycling used items and distributing them to needy hands
- Displaying the love of God through the fulfillment of practical needs

<http://www.dublinvcc.org/LandingPage/ValleyChristianCenter/REACHOUT/OutreachMissions/SuportaMissionary/tabid/357/Default.aspx>

[:: Habitat for Humanity, East Bay >>](#)

Joel Mackay  
2619 Broadway  
Oakland, CA 94612

P [510] 251-6304

E [homeowner@habitateb.org](mailto:homeowner@habitateb.org)

[www.habitateb.org](http://www.habitateb.org)

How to get involved with this ministry:

- Home building in Oakland
- Home building project in Livermore
- Assist in ReStore facility

<http://www.dublinvcc.org/LandingPage/ValleyChristianCenter/REACHOUT/OutreachMissions/SuportaMissionary/tabid/357/Default.aspx>

[:: Habitat for Humanity, Mt. Diablo >>](#)

Nancy Williams  
5702 Marsh Drive Suite T  
Pacheco, CA 94553

P [925] 288-0112

E [executivedirector@mtdiablohabitat.org](mailto:executivedirector@mtdiablohabitat.org)

[www.mtdiablohabitat.org](http://www.mtdiablohabitat.org)

How to get involved with this ministry:

- Home building projects
- Home remodeling projects

[:: Hope Hospice, Dublin >>](#)

Helen Mejer, Director  
6500 Dublin Boulevard Suite 100  
Dublin, CA 94568

P [925] 829-8770

E [info@hopehospice.com](mailto:info@hopehospice.com)

[www.hopehospice.com](http://www.hopehospice.com)

How to get involved with this ministry:

- Grief training
- Volunteer training
- Bereavement programs

<http://www.dublinvcc.org/LandingPage/ValleyChristianCenter/REACHOUT/OutreachMissions/SuportaMissionary/tabid/357/Default.aspx>

[:: Prison Ministries, Angle Tree >>](#)

4840 North First #101  
Fresno, CA 93726

P [877] 847-8020

E [sharon\\_patterson@pfm.org](mailto:sharon_patterson@pfm.org)

[www.angletree.org](http://www.angletree.org)

This is a Christmas outreach to children of prisoners. Prisoners request gifts for their children, who are the innocent party, so that they may receive a Christmas gift even though their father or mother

is incarcerated.

<http://www.dublinvcc.org/LandingPage/ValleyChristianCenter/REACHOUT/OutreachMissions/SuportaMissionary/tabid/357/Default.aspx>

[:: Samaritan's Purse – Operation Christmas Child >>](#)

ContentTeam Leader: Debbie Drake

P [925] 560-6235

Reaching needy children around the world at Christmas with a shoebox full of gifts and the good news of Jesus Christ. Collection will take place November 5-19, 2006

[:: San Francisco Rescue Mission](#)

Roger Huang

140 Turk Street

San Francisco, CA 94116

P [415] 292-1770

E [hegaveitall@yahoo.com](mailto:hegaveitall@yahoo.com)

How to get involved with this ministry:

- Assisting with weekend children's programs
- Feeding programs at holidays.

<http://www.dublinvcc.org/LandingPage/ValleyChristianCenter/REACHOUT/OutreachMissions/SuportaMissionary/tabid/357/Default.aspx>

[:: School of Urban Missions >>](#)

George Neau

735 105th Avenue

Oakland, CA 94603

P [888] 567-6174

E [chancellor@sumonline.org](mailto:chancellor@sumonline.org)

[www.sumonline.org](http://www.sumonline.org)

How to get involved with this ministry:

- Friday night youth program
- Saturday project day
- Assistance in the library
- Maintenance assistance

<http://www.dublinvcc.org/LandingPage/ValleyChristianCenter/REACHOUT/OutreachMissions/SuportaMissionary/tabid/357/Default.aspx>

[:: Shepherd's Gate >>](#)

Steve and Carla McRee

1660 Portola Avenue

Livermore, CA 94551-4776

P [925] 443-4283

E [shepgate@shepherds gate.org](mailto:shepgate@shepherds gate.org)

[www.shepherds gate.org](http://www.shepherds gate.org)

How to get involved with this ministry:

- Supporting battered women in the Tri-Valley area by offering nurturing and support
- Assisting in collecting supplies needed by the centers
- Monetarily support the centers.

[:: Sewing & Knitting for Jesus >>](#)

Team Leader: Anne Coakley  
P [925] 560-6242

How to get involved with this ministry:

- Supplying numerous articles of clothing for VCC sponsored Ethiopian churches, missionary families, the homeless in Romania, and the Crisis Pregnancy Center.
- Teaching younger women and girls how to knit.

[:: Sisters in Service – Prayer and Advocacy Group >>](#)

Team Leader: Gloria Gregory  
P [925] 462-1610

How to get involved with this ministry:

- Monthly meetings are held to pray for unreached women and children around the world,
- Become informed through speakers and presentations,
- To brainstorm fundraisers and awareness events
- Prepare for any upcoming events.

[:: Monthly Meetings – First Saturday of Each Month >>](#)

9:00-11:00am – VCC Media Room (S1-S2)

[:: Teen Challenge](#)  
Dr. Randy and Dana Rowe  
4608 Meridian Avenue  
San Jose, CA 95124  
P [408] 445-0661  
E [info@teenchallenge.net](mailto:info@teenchallenge.net)  
[www.teenchallenge.net](http://www.teenchallenge.net)

How to get involved with this ministry:

- Work with individuals in their recovery and return to society,
- Participate in fundraising activities, banquets, golf tournaments, etc.
- Attend choir performances

[:: Valley Pregnancy Center >>](#)

Barbara Saba  
7660 Amador Valley Boulevard Suite D  
Dublin, CA 94568  
P [925] 828-4458  
E [vcpcsaba@pacbell.net](mailto:vcpcsaba@pacbell.net)  
[www.valleypregnancycenter.org](http://www.valleypregnancycenter.org)

How to get involved with this ministry:

- Counseling young women as to alternatives to abortion
- Housing pregnant women and meeting their needs
- Providing medical assistance and aid to women



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**COMMUNITY SERVICE PRE - APPROVAL FORM**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Requirements: High School 15 hrs per school year**

**All request forms must be turned into the school office by January 13<sup>th</sup>, 2011**

**REQUEST # 1**

**Briefly describe what service you plan to perform:**

\_\_\_\_\_  
\_\_\_\_\_

Name of the organization with which you are requesting to volunteer:

\_\_\_\_\_

Please clearly Print contact person's name, phone number and e mail (if available)

\_\_\_\_\_  
\_\_\_\_\_

Hours you plan to volunteer with this organization (all hours served must be recorded on the community service timesheet.) \_\_\_\_\_

Dean of Student's signature approving this plan: \_\_\_\_\_

Date of approval : \_\_\_\_\_

**IMPORTANT:**

Community service is required from every student that attends Valley Christian High School. Failure to complete the required service hours (High School 15 hrs) will result in an inability to meet graduation requirements. This form must be completed and turned in by January, 13<sup>th</sup>, 2011, no later than 15 minutes after school is dismissed.

Service hours completed during the summer or 4<sup>th</sup> Qtr of the preceding school year are eligible for submission.

"As the body without the Spirit is dead, so Faith without Deeds is dead." James 2:26

For specific guidelines see the Student and Parent Handbook – please consult Aaron McNeal Dean of Students, with any questions.

Additional forms may be obtained if needed via the website. This form is not to be used in leau of the community service timesheet. All students are still required to fill out the timesheet for all volunteer hours served.